

Special  
Discount Offer!

# Here are the answers to your ClarisWorks questions!

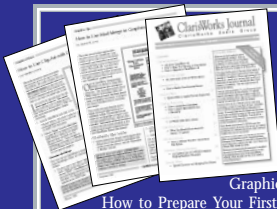
Read the *ClarisWorks Journal*. Your best source for tips,  
hints, ideas, and help with ClarisWorks®.

Join the ClarisWorks Users Group (C•WUG) and you will receive the *ClarisWorks Journal*, the nation's premier ClarisWorks publication. The *ClarisWorks Journal* is a 24-page newsletter filled with interesting and valuable articles that help you use the power and flexibility of ClarisWorks, suggest new uses for the program, answer frequently asked questions, and review enhancement software and accessories. Published ten times annually. If you use ClarisWorks, you should read the *ClarisWorks Journal*.

# Other Member Benefits

Join C•WUG and you will also receive...

- ◆ The latest news about ClarisWorks enhancements and other products you can use with ClarisWorks.
- ◆ Free technical support from C•WUG's volunteers.
- ◆ Access to C•WUG's extensive Public Domain Library.
- ◆ Access to C•WUG's low-cost instructional videotape library.
- ◆ Discounts on dozens of ClarisWorks products and services.



## Here are Dozens of Reasons You Should Read the *ClarisWorks Journal*!

How to Print Labels • How to Produce Complex Word Processor Documents • How to Create a Master Graphics Template • The Hidden Power in ClarisWorks' Find Command • How to Use Calculated Fields • Top Ten ClarisWorks Tips • How to Create Your First Graphic • How to Use Macros to Format Your Documents • How to Add Labels to Illustrations • How to Prepare Your First Report • How to Use Mail Merge in Graphics Documents • How to Use Clip-Art with ClarisWorks • Preparing to Print a Database File: Sorting and Finding • Branching Spreadsheets: How to Use the IF Function • Time Saving Keyboard Shortcuts • How to Align Database Fields • How to Solve Memory Problems with ClarisWorks • How to Use ClarisWorks' Graphics Environment • How to Create Useful Word Processor Templates • How to Use "Sticky Spaces" • Tricks to Rearranging Database Records • How to Control Page Breaks • The Graphics Menus and What They Mean • How to Use Fonts to Convey Your Message • Claris Answers Common ClarisWorks Questions • How to Manage Smart Quotes • How to Name Files for Easy Access • How to Solve Problems with Printer Drivers • What You Should Know about Fonts • How to Display More Columns in a Spreadsheet • How to Create a Database File • How to Duplicate and Enhance Database Layouts • How to Get the Highest Quality Output from Your Printer • How to Create Better Lines in Your Graphics • Where to Get Different Fonts • How to Transfer Data between ClarisWorks and FileMaker Pro • Three Ways to Align Objects • How to Find Empty Database Fields • Keyboard Shortcuts for the Graphics Menus • How to Sort and Select Dates in ClarisWorks • How to Produce a Transparency • How to Use Calculated Categories in a Database File • The Versatility of the ClarisWorks Spreadsheet • How to Solve Problems Printing Columns in the Word Processor • How to Import Bank Street Writer Files into ClarisWorks • How to Include Graphics in Your Word Processor Documents • How to Add Data to an Existing ClarisWorks Database • How to Use Macros to Automate Repetitive Tasks • How to Get Help with ClarisWorks • A Better Way to Enter Dates • How to Use Mail Merge in the Word Processor • How to Maximize Print Quality with Non-PostScript Printers • How to Convert Step-by-Step Instructions into Macros • C•WUG Members • What Fonts Should You Use with ClarisWorks? • Other Ways to Enhance Your Reports with Graphics • How to Add Graphics to Your Tests • How to Use Macros in ClarisWorks • How to Enhance Your Word Processor Documents • How to Select and Use Clip-Art

# Membership Application

Mail or fax to:

C•WUG • Box 701010 • Plymouth, MI 48170 • (313) 454-1969 • Fax: (313) 454-1965

☐ Enclosed is \$34 for a one-year membership in C•WUG and 10 issues of the ClarisWorks Journal. This represents a \$5 discount from C•WUG's regular \$39 membership rate. I will get a complete refund if I am not fully satisfied.

☐ Check enclosed    ☐ MC/Visa    ☐ P.O. # \_\_\_\_\_

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